

This memorandum is to clarify that Hooper Services Ltd is a key supplier in the United Kingdom to the critical sectors listed in the government COVID - 19 guidance, therefore all Hooper Services Ltd employees are described as key workers.

This memo has been distributed to all our employees and can be found on our website www.hooperservices.co.uk; Hooper Services Ltd operate from our central site in Portsmouth, Hampshire and we are here to support our customers, whilst ensuring we do all we can to protect our employees & customers.

COVID – 19 Key Worker

The Government guidelines for recognising key workers during the current COVID- 19 crisis state that "If your work is critical to the COVID – 19 response, or you work in the sectors listed below." If you are presented with this memo it confirms the Hooper Services Ltd employee is a key worker, if you have any questions contact Hooper Services Ltd Managing Director on 07836 771020 (ianhooper@hooperservices.co.uk) or, Finance Director on 07976 380942 (jonathankemp@hooperservices.co.uk).

Health & Social Care

Hooper Services Ltd supply a number of Local Authorities, Housing Associations, Hospitals, and NHS Trusts, directly, as well as FM companies and local cleaning contractors. Our products enable essential maintenance to be completed. As a trusted supplier we have a duty of care to ensure that NHS facilities can function and work to increase capacity and that those in Social Housing particularly elderly and vulnerable people are continued to be supported with homes with working utilities. Supply includes Portsmouth City Council, Southampton City Council, Hampshire County Council, through to individual NHS Trusts, Hospitals and Authorities such as Berkshire NHS Trust.

If you have any further questions, please do not hesitate to contact our Finance Director, Mr Jonathan Kemp.

Jonathan Kemp BA(Hons), MBCS, MICB

Finance Director

March 25th, 2020

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As a key supplier Hooper Services Ltd are committed to ensuring we maintain our service to our customers who require it.